

The Women's Small Business Association (WSBA) is pleased to offer exceptional vendor opportunities for our 3rd annual **WSBA Jingle & Mingle Networking Event**

This signature event to be held on December 13, 2017 will bring highlight to local business and several non-profit organizations that will be helping those that are less fortunate within our community! *Vendors that offer gift ideas for the holidays are preferred.* If you're unsure if your business qualifies, please email Susan Miller at WSBAfounder@gmail.com with any questions.

Vendor tables are included in the WSBA sponsorship packages, and vendor tables will be made available to sponsors first. The remaining tables will then be available to vendors on a 1st come 1st served basis. Sponsorship information is included in this application for consideration. Forms of payments that will be accepted: company check, credit/debit card or Paypal. We look forward to your involvement with WSBA!

All *Jingle & Mingle* vendors will receive:

• Company name text and URL listings on all WSBA websites • Company listed in the event program • General access to the event for you and a representative of your business • 20% Discounted event admission for business associates. • A skirted 8' table

Package Cost: \$50

Premier member Discount: \$40

WSBA 2017 Event Vendor Participation Form

Please complete and sign the following form and return with a check or money order made payable to: Attn: Jingle & Mingle Networking Event, WSBA, 248 Allison Avenue, Pittsburgh, PA. 15202.

Please note, the attached Vendor Participation Form must be completed and payment secured. Contact Susan Miller, WSBAfounder@gmail.com with any questions. Application deadline is December 5, 2017.

Vendor tables are not secured until payment in full has been received.

WSBA 2017 Event Vendor Participation Form

Contact Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Website: _____

Facebook link: _____

Please list the names of the people, from your company, that will be attending?

Please check here if you are securing a event sponsorship _____

Please list the type of sponsorship you are interested in _____

Vendor Agreement

1. Vendors must arrive at the event location by 4 PM on Wednesday, Dec. 7, 2017. One exhibitor per booth. One exhibitor table will be provided and set up for your business.
2. The WSBA will not be responsible for any lost or stolen items.
3. A \$45 NSF will be charged by WSBA for NSF check.
5. There are no refunds.

Liability Release

To the fullest extent permitted by law, the Vendor shall indemnify and hold nameless WSBA from and against any and all claims, actions, damages, losses and expenses including, but not limited to, attorney's fees attributable to the Vendor and arising out of, or resulting from participation.

Signature: _____ Date: _____

Thank you for participating as a Jingle & Mingle Networking Vendor!

Women's Small Business Association TM • 248 Allison Avenue • Pittsburgh, PA 15202 • www.wsba.biz